1st October 2014

Apologies; Avory (is busy) and Amy (is also busy)

Katherine is acting as secretary (and is generally confused by the whole process)

Meeting open 2.14

Meeting closed 2.14 (pen ran out of ink) (temporary-secretary failure)

Meeting re-opened 2.15

Agenda

1. Afters Incident
2. Show Feedback
3. Finances
4. Advertising
5. Red Kite (For Christmas)

1) Afters Incident
   • Sarah had a meeting with Maddy, who told us that because afters was not funded by panto, nor was it an official pantomime event, we cannot take any action without taking responsibility for this after party as an official event. (Which we can’t do for alcohol, EMP, and venue-related reasons).
   • Maddy recommended mediation between the two. Sarah says she will extend a mediation offer to both Person A and Person B if they’d like a meeting.
   • Actual action to take to try to prevent this happening in the future
     i. Tell Person A that her behaviour wasn’t acceptable by any means
     ii. Remind people before afters that they are responsible for their own actions at after parties, and that people should remove themselves from any situation in which they may act inappropriately
     iii. Possibly communicate with host of after parties to prevent future incidents (discouraging non-cast members, etc)
   • Summary; any official action outside of our jurisdiction as a committee, but as a club we need to remind panto members to be civil and inclusive.

2) Show Feedback
   • Possibly draft general behavioural guidelines (Adam – quotes “we tend to think of them more as... guidelines”)
   • Essentially to prevent sexism, racism etc that was brought up
   • Remind people (possibly with sexual harassment policy) that panto also doesn’t approve of that behaviour
3) Finances
- A generally continuing issue; panto doesn’t have much money
- “more fun discussion”
- Costume and Props budget has been good
- Still have no report from Unittheatres of costs; will need to take into account Katherine’s mistake on the Thursday night with the floats
- Fine from Unittheatres (through unigrounds) of $100 +GST (from spray paint damage to grounds)
- Spent less on things!
  i. Note; printing ~125 programs is probably ideal between cost/not running out of programs for both shows and some for the cast.
- We refuse to take Steven’s wages as Unittheatres tech (it’s the principle, Steven, we’d be cheating!)

4) Advertising
- In general – MORE ADVERTISING
- Producers or delegates posting on public noticeboards, in newspapers (local and Western Australian/Sunday Times (although the latter are already in producer’s guide))
- After BGM – Basic Logo and teaser flyer should be constructed and out ASAP (although this is also in producer’s guide) not necessarily at UWA because no one’s really there over holidays, but possibly in other places.
- Unittheatres A0 poster; it is $75, but we should try it out at our next semester show (not the Christmas one as people are unlikely to see it, but at semester shows students should see it)
- Possibly consider advertising at high schools for semester shows
  i. Create a stock email to send to schools as soon as we have information, request to have show details published in school newsletters
  ii. Create list of schools acceptable for this (who also accept our emails)
- Consider having a set person to do this; always have two or preferably three producers, or possibly delegates, if more advertising is to be done (producers won’t usually have time for everything suggested)

5) Redkite - Christmas Charity
- Redkite is already requesting estimate of the donation we will give them at Christmas
- Suggested minimum donation of $400 (regardless of loss/gain on the show) although this could vary widely based on income or loss
- Optional gold coin donation for programs that would go immediately to charity
- Still $15 for an adult and $12 for a child (ask unithetheatres how to implement this online) and no cost for a child young enough to be sitting on their parents
  i. At this point the mental image of a baby perched on a parent’s head was shared by all
- Flyers should still advertise that groups of eight or more still get a discount at the door, but this is too hard to implement online

Meeting closed 3.11